



THE BILLERICAY SCHOOL

CARING ABOUT SUCCESS

18 July 2022

Dear Parent/Carer

I am writing to inform you that over the weekend we received the sad and upsetting news that one of our long serving teachers, Mr Alan Elkins, has died unexpectedly after a short illness.

We have spoken to our students who were taught or tutored by Mr Elkins today to make them aware of the news and to let them know of the support available to them should they need it. The school counsellor, pastoral staff and members of the street pastor team will be available in the days ahead. Students can access this support before school, at break or lunch time or after school via the student services desk. Please do not hesitate to communicate with us if your child is in need of support either from a counsellor or from someone else in school.

From tomorrow morning, a room of remembrance and reflection will be made available in the main RBLC. A book of condolences will be available for students and staff colleagues to write or sketch in should they wish to do so. If your child would like to bring flowers they may place them in the room and we will pass all floral and written tributes to Mr Elkins' family at the end term. We will give thought to a suitable celebration for Mr Elkins' life in due course.

Our thoughts are with Alan's family and friends and I am sure you will you will join me in passing on our sincere condolences to his family.

Yours sincerely

Mr P Berry
Headteacher, BA (Hons)

Mrs Doreen Knight
Chair of Governors