



THE BILLERICAY SCHOOL

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CARING ABOUT SUCCESS

July 2022

Dear Colleague,

**Re: Associate Staff Governor Vacancy**

I write to inform you that we currently have one vacancy for an Associate Staff Governor and therefore invite nominations.

The Governing Body is keen for candidates who preferably have governing experience or possess a willingness to learn and commit. Skills or experience in the following areas would be advantageous: strategy development, chairing/membership in committees or panels, understanding of strategic priorities and expectations, risk management, academy structures, academy funding, stakeholder engagement, equality and diversity.

The Billericay School has always aimed for a partnership with the staff community which undoubtedly brings great benefits to the children. One of the most significant ways you can help in promoting this aim is to volunteer to be a Governor.

The Billericay School Governing Body is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The Governing Body's main tasks are:

- to ensure that the school has a clear vision, ethos and strategic direction
- to hold the Executive Leaders to account for the educational performance of the school and its students and the effective and efficient performance management of staff
- to oversee the financial performance of the school and making sure funds are spent well

Governors play a vital role in ensuring the governing body is aware of the views of the local staff community. We feel sure that there are members of the staff community prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance.

Training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as training provided by external providers. The term of office is four years. You will be expected to attend meetings, be a member of the Governing Body Committees, maintain confidentiality, commit to training and visit the school.

If you feel you are able to support the school in this capacity, please complete the attached application form and return to the school by 12.00 pm on Thursday 1<sup>st</sup> September 2022, marked for the attention of Mrs M Gordea.

Please note that for the protection of children, all governor appointments are subject to a DBS check.

If there are more applications than vacancies, an election will be held via secret ballot.

If you have any queries about this process or would like to find out more about the role, please do not hesitate to contact me.

Yours sincerely,

Mrs Manuela Gordea  
Trust Services, Governance & Compliance Manager